Professional Computing - CITS3200 Team 30

**Mentor Meeting #3**horizontal line

**Date:** 14/10/22 **/ Time:** 2.00pm **/ Location: Online** (teams) **|** In Person - EZONE 2A

**Chair:** Edward

**Minutes:** Alexia

**Attendees:** Edward Giles, Alexia Fassetta, Nicodemus Ong, Judy Cooper, Brian Hislop

**Apologies:** Jordan Lee

## **Minutes Duration: 30 mins**

# The meeting was declared open at 2pm, quorum was present.

# The meeting was declared closed at 2.30pm, quorum was present.

## **Confirmation of Previous Minutes**

**Motion:** “To accept the 09/09 minutes as true and correct”

**Moved:** Alexia

**Moved Unanimously** / Moved by Majority

**AGENDA**

| **Topic:** | **Actioned**: |
| --- | --- |
| Live Demonstration & Feedback | Zac |
| User guide, documentation & installation - Procedures/ resources/ recommendations. | Alexia |
| Acceptance Testing Discussion | Edward |
| Concerns, Questions | All |

## **1.1 Live Demonstration & Feedback**

* Demonstration conducted by Zac - went over all the features (Django administration as well as the database)
* Feedback:
  + Hierarchical Access:
    - We no longer made it a consideration (priorities of user stories)
    - Less frequently used tasks - which are less specific to the the researcher database
  + Creating the login for the users:
    - Built in in Django for the user interface
    - Log in to see the personal information
  + Database is in MySQL

## **1.2 User guide, documentation & installation**

* Installation guide for client:
  + Brian (no proprietary data)
  + Migration will be done with the initial demonstration
* Action: Alexia to request documents from Judy and Brian (ahead of Monday's presentation)
* Personal identifiable data considerations
  + In the People’s table there is information which contains addresses and phone numbers
  + Need to show what care has to be taken when the data is in our possession
  + Links about the rules and to show what policies we have in place to ensure the security of the data.

## **1.3 Acceptance Testing**

* They were created at the start of sprint 1 so are very broad.
* In Presentation show which user stories have been worked on and when.
* How to capture them - Are we using tickets?
  + No - Edward has set up a system to track
* Bug tracking / unit testing
  + Easier to fix rather than track down
  + Had a small enough team to be able to fix them as they came

## **1.4 Discussion Concerns, Questions**

Why did we discontinue Cloud?

* Tanya prioritized tasks and cloud was lesser of a priority
* Not hosting on the cloud takes privacy complications away

Agile - learnings / changes / challenges

* Tasks that didn't get implemented
* Outstanding items to be done in the future.

Recommendations for Presentations - support from Judy

* Force yourself to slow down
* Wait for people to ask questions